

Republic of the Philippines  
Province of Negros Occidental  
**Municipality of Calatrava**  
BIDS & AWARDS COMMITTEE  
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**INVITATION TO APPLY FOR ELIGIBILITY & TO BID**

The Municipality of Calatrava, through its Bids & Awards Committee (BAC) invites suppliers / manufacturers / distributors / contractors to apply for eligibility for the hereunder projects:

Name of Project: Supply & Delivery of Goods & Services

Delivery Period: 30 days upon receipt of the Purchase Orders

Delivery Site: Municipal Health Office/Calatrava Public Transport Terminal/Municipal Lobby

NO.	PR NUMBER	PARTICULAR	OFFICE	AMOUNT	SOURCE
1	PR #2403-0315	R/M of Roads and Bridges of Public Transport Terminal (Removal and Replacement of PCCP)	MEO	121,360.00	GF
2	PR #2402-0208	Construction of Foot Walk and Mini Cottages at Latason Falls, So. Balea Brgy. Marcelo	MEO	2,000,000.00	GF
3	PR #2403-0306	Supply and Delivery of Drugs and Medicines	MHO	818,800.00	GF
4	PR #2403-0303	Supply and Delivery of Other Supplies	Solid Waste	28,155.00	GF
5	PR #2401-0050	Supply and Delivery of Office Supplies	OCH	359,965.00	GF
6	PR #2401-0049	Supply and Delivery of Other Supplies	OCH	305,050.00	GF
7	PR #2403-0367	Supply and Delivery of Office Supplies	Tourism	18,095.00	GF
8	PR #2403-0309	Supply and Delivery of Chlorine	Waterworks	176,000.00	GF

Application for Eligibility and to Bid is open to all interested prospective and eligible suppliers. To be eligible, new prospective bidders are required to submit certified true copies/original of all eligibility documents/requirements to the BAC Secretariat.

The Eligibility Check/Screenings as well as the Preliminary Examinations of Bids shall use non-discretionary "pass/fail" criteria. Post-qualifications of the Lowest Calculated Responsive Bid shall be conducted.

Prospective Bidders shall issue a **Certification** that has taken steps to carefully examine all its bidding documents, have acknowledge all conditions affecting the implementations of the contract, have made an estimate of its facilities of its facilities available and needed for the contract to bid and complied with the responsibilities as provided for under the *Section 22.5.1 of the Implementing Rules and Regulations of RA9184*.

This document shall be included in the *First Envelope* containing the *Legal and Financial Requirements* in every stage of the bidding process. Non-inclusion in the Document shall automatically render the Prospective Bidders *disqualified*.

All particulars relative to the Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference/s, Evaluation of Bids, Post-Qualifications and Award of Contracts shall be governed by the pertinent provision of the *Implementing Rules and Regulations of Republic Act 9184*.

THE COMPLETE SCHEDULE OF ACTIVITIES IS LISTED AS FOLLOWS:

ACTIVITIES	SCHEDULE
1. Deadline for submission of Eligibility Requirements (New Prospective Bidders)	March 18, 2024 (5:00 PM)
2. Issuance of Bid Documents	March 11, 2024
3. Opening of Bids & Bids Evaluation	<b><u>March 20, 2024 (10:00 AM, Wednesday @ BIDS AND AWARDS COMMITTEE OFFICE</u></b>
4. POST-QUALIFICATIONS	March 27, 2024 (9:00 AM)
5. Notice of Award	April 1, 2024

Bid Documents will available to Eligible Prospective Bidders upon payment of the corresponding fee to the Treasurer of the Municipality of Calatrava.

The Municipality of Calatrava assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the Bids.

The Municipality of Calatrava reserves the right at the time of the contract award to increase or decrease by percentage indicated in the **BIDS**, the quantity of **GOODS and SERVICES** originally specified in the Schedule of Requirements without any change in the unit price or other terms in conditions.

**CLEOFAS O. GALICIA**  
**Mun. Engineer**  
BAC Chairman